



sasi INSTITUTE OF
autonomous TECHNOLOGY &
ENGINEERING

Accredited by **NAAC** with "A" Grade
Recognised by UGC under section 2(f) &12(B)
Approved by **AICTE** - New Delhi
Permanently Affiliated to JNTUK, SBTET,
Ranked as "A" Grade by Govt. of A.P.,

Administrative Office

Ref: SITE/AO/S. A/09/2021-22/03

Date: 17.09.2021

Order of the Principal dated 17.09.2021

OFFICE ORDER

Sub: Canteen/ House Keeping/Hygiene/Sanitation Committee for A.Y 2021-22-reg.

Ref: Letter dt. 17.09.2021 from Dr T V Rama Krishna, Coordinator, IQAC and Dr U Arun Kumar, Professor,CE

A Canteen Committee /House-Keeping /Hygiene /Sanitation committee has been constituted with the following members, under the Coordinator ship of Dr. U Arun Kumar to look after the Canteen Committee activities in the institution.

A committee is established to be known as the Canteen Committee, to exercise the powers and to perform the functions here after described:

The Committee shall be composed of the following membership:

S No	Name	Designation	Department
1	Dr. U Arun Kumar	Coordinator	CE- Professor
2	S.N.V.P.RaviTeja	Member	ECE – Asst Professor
3	A. DurgaRao	Member	ME – Asst Professor
4	Dr.RallapalliPavan Kumar Naidu	Member	EEE – Asst Professor
5	K. Rakesh	Member	CSE– Asst Professor
6	T. Mohan Rao	Member	CE – Asst Professor
7	P. Satish	Member	AS&H– Asst Professor

Canteen Committee

A Canteen Committee is responsible for monitoring the operations of the canteen and implementing and reviewing the canteen policy. They may also be responsible for specific decisions as specified in the canteen policy, such as employing staff, authorizingmajor purchases or authorizing changes in the menu.

A Canteen Committee is a proven way to give the canteen enough autonomy to operate as a business while maintaining strong connections with the institute. Some advantages of having a canteen committee are:


- The workload of overseeing the canteen can be shared amongst a team.
- It is a forum where different views and ideas from the organization can be considered without disrupting the day to day management of the canteen.
- It separates the direction of the canteen from the management of the canteen, giving the organization more flexibility in how the canteen operates.

Functions:

- To plan, organize, control and identify the needs of the canteen and also recommend any changes or facilities to make canteen the best hangout in campus.
- To prepare canteen menu and price list.
- To plan and allocate separate space for staff and also ensure safe, healthy, hygienic atmosphere at the canteen.
- To present monthly and yearly reports on the canteen to the sponsoring body for

CC To

Mail & Hard copy to: Hon'ble Chairman, SITE
Mail & Hard copy to: Hon'ble Vice-Chairman, SITE
Mail & Hard copy to: PA to principal
Mail & Hard copy to: Director
Mail & Hard copy to: Principal polytechnic
Mail & Hard copy to: Dr U Arun Kumar, Professor,CE
Mail & Hard copy to: Dr T V Rama Krishna, IQAC, Coordinator
Mail & Hard copy to: HoDs.. CE/ME/CSE/IT/CST/ECE/ECT/EEE/ AS&H /MS
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Mail to: All students


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