



sasi INSTITUTE OF
autonomous TECHNOLOGY &
ENGINEERING

Accredited by **NAAC** with "A" Grade,
Recognised by UGC under section 2(f) &12(B)
Approved by **AICTE** - New Delhi
Permanently Affiliated to JNTUK, SBTET,
Ranked as "A" Grade by Govt. of A.P.,

Ref: SITE/AO/IQAC/R&D/7/2021-22/3

Date: 11-08-2021

Orders of Principal dt. 11-08-2021

OFFICE ORDER

Sub: Constitution of Research, Development & Consultancy Committee for A.Y 2021-2022 – reg.

Ref1:: Letter dt. 11.08.2021 from Dr T V Rama Krishna, Coordinator, IQAC and Dr. P. Hema Chandu, R & D Coordinator

Ref2: AQAR report- Point 3.4.1.1 Research Advisory Committee

A Research and Development cell has been constituted with the following members, to look after the research and development activity in the institution. The committee also creates and develops research activities among faculty and students

There is hereby established and constituted a committee to be known as the R & D cell, to exercise the duties and powers and to perform the functions hereafter described:

Chair:

1	Director	Dr K Bhanu Prasad	Chairman
2	Principal	Dr. J Anand Chandulal	Special Invitee

Research Advisory Committee members:

3	EEE, Professor	Dr.P.Hema Chandu	Coordinator
4	HOD, ME	Dr. Bapaiah Choudary Ravipati	Member
5	HOD, MS	Dr. P Rama Krishna	Member
6	HOD, IT	Dr. Subhash Bhagavan Kommina	Member
7	Physics, Dept. of AS&H, Professor	Dr Ch. Srinivas	Member
8	ECE, Associate Professor	Dr. N Krishna Chaitanya	Member
9	CSE, Associate Professor	Dr K S N Prasad	Member
10	CE, Assistant Professor	Dr Ch Tirupathi	Member

10. To foster the development of multi-disciplinary research endeavors across faculty members and departments.
11. Providing research experience for students during their studies.

Roles and Responsibilities of Members:

- 1) To gather details of FDPs/Seminars/Workshops/Symposia conducted by reputed organizations to submit the same to Principal through the R&D Cell.
- 2) To collect information regarding PhD Programs offered by reputed universities.
- 3) To coordinate department level R&D activities like guest lectures by scientists.
- 4) To prepare and maintain documents like research proposals, papers published, and achievements of senior faculty members related to department concerned.
- 5) To collect information of refereed/SCI/Scopus listed journals.
- 6) To help new staff members in refining their research proposals/research papers communicated.

Meeting Schedule

The R&D cell will meet twice in month, i.e. 7th and 21st of every month.

Reporting


The R&D cell will report to the principal by way of its minutes.

Enc:

1. Minutes of the meeting content

CC To:

Mail & Hard copy to: Hon'ble Chairman, SITE
Mail & Hard copy to: Hon'ble Vice-Chairman, SITE
Mail & Hard copy to: PA to principal
Mail & Hard copy to: Director
Mail & Hard copy to: Principal polytechnic
Mail & Hard copy to: Dr.P. Hema Chandu, Coordinator
Mail & Hard copy to: Dr T V Rama Krishna, IQAC, Coordinator
Mail & Hard copy to: HoDs.. CE/ME/CSE/IT/CST/ECE/ECT/EEE/ AS&H /MS
Mail & Hard copy to: Exam. Section/Automation/Central Library/IQAC/AO/
Mail to: All faculty members/ all committee members


PRINCIPAL
Principal
Sasi Institute of Technology & Engineering
TADepalligudem - 534101
W.G. Dist. (A.P.)