



Ref: SITE/AO/P&D/09/2021-22/02

Date: 11.09.2021

**Order of the Principal dated 11.09.2021**

**OFFICE ORDER**

**Sub: Press, Media & Publication Committee (PMPC) for A.Y 2021-22-reg.**

Ref1: Letter dt. 11.09.2021 from Dr T V Rama Krishna, Coordinator, IQAC and Dr. P. Rama Krishna, HOD, MS

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A Press, Media and Publications Committee (PMPC) has been constituted with the following members, under the coordinator ship of Dr. P. Rama Krishna to look after the activity in the institution for the academic year 2021-22.

The PMPC Committee which comprises the following:

S No	Name	Designation	Department
1.	Dr. P. Rama Krishna	Coordinator	HOD - MS
2.	N. Suresh Babu	Member	MS – Asst Professor
3.	G.Nageswara Rao	Member	IT – Assoc Professor
4.	J.Vijay Kumar	Member	ME – Asst Professor
5.	P.Siva Durga Rao	Member	ECE–Asst Professor
6.	Y.Sainath	Member	EEE– Asst Professor
7.	M Satya Srinivas	Member	CSE –Asst Professor
8.	SAV Prasad	Member	AS&H–Asst Professor
9	M Venu	Member	CE – Asst Professor

**Functions**

- To disseminate the institution information to community through various mediums.
- To keep a record of press coverage news and other related information.
- To Conducts regular assessments of the SITE Publications and recommends new modes of dissemination as needed
- To maintain cordial relationship with print and electronic media.

**Objectives of the Committee**


- Continually improve the quality of publications.
- Keep our members informed on recent issues concerning research.
- Intimate the faculty members about workshops/Conferences/Seminars.
- Maintain the Publications Data Warehouse of faculty publications.
- Upload the Publications in the concerned departments on the college website.
- Maintain the cordial relationship with the press and media.

## Guidelines of the Committee

- The Publications Committee is responsible for the formulation of the overall policies governing the Institute's research and publications activities.
- The Committee undertakes processing of research and publications proposals submitted by faculty members or referred to the Committee.
- The Publications Committee publishes college newsletters, department newsletter and technical magazines of the departments.
- Serving as a channel for communication among Publications Committee members, the Council, other users of the Institute's publications, the Governing Board for Publishing to ensure that needs and support are recognized, researched, and addressed;
- Advising the Board, Committees, and staff on copyright policy and recommending actions to protect Sasi Publishing House copyright. Monitoring developments on copyright issues at international and national levels.
- The committee appoints the editorial committee (department wise) members for this department publication.
- The screening committee is responsible for finalizing the content of the newsletter.
- The printing department responsible for the printing & distribution.

## CC To

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Mail & Hard copy to: Hon'ble Vice-Chairman, SITE  
Mail & Hard copy to: PA to principal  
Mail & Hard copy to: Director  
Mail & Hard copy to: Dr. P. Rama Krishna, Coordinator  
Mail & Hard copy to: Dr T V Rama Krishna, IQAC, Coordinator  
Mail & Hard copy to: HoDs.. CE/ME/CSE/IT/CST/ECE/ECT/EEE/ AS&H /MS  
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